



GOVERNMENT HOUSE
QUEENSLAND

OFFICE OF THE GOVERNOR
ANNUAL REPORT 2021 - 2022

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Aim of Report

The Office of the Governor Annual Report 2021-22 is an integral part of the Office of the Governor's Corporate Governance Framework and describes the achievements, performance, outlook and financial position of the Office for the financial year. The Annual Report is a key accountability document and the principal way in which the Office reports on activities and provides a full and complete picture of its performance to Parliament and the wider community.

The Report details the objectives, activities and performance of the Office during the period 1 July 2021 to 30 June 2022 and includes information which illustrate the many activities the Office undertakes to provide executive, personal, administrative and logistical support to the Governor and to manage the Government House estate.

The Office of the Governor is committed to providing an accessible service to Queenslanders from all culturally and linguistically diverse backgrounds. If you have difficulty in understanding the Annual Report, please contact us on telephone (07) 3858 5700 and we will arrange an interpreter to effectively communicate the Report to you.





GOVERNMENT HOUSE
QUEENSLAND

The Honourable Anastacia Palaszczuk MP
Premier of Queensland
PO Box 15185
CITY EAST QLD 4002

Dear Premier,

I am pleased to submit for presentation to the Parliament the Annual Report 2021-2022 and financial statements of the Office of the Governor.

I certify that this Annual Report complies with:

- the prescribed requirements of the *Financial Accountability Act 2009* and the *Financial and Performance Management Standard 2019*, and
- the detailed requirements set out in the *Annual report requirements for Queensland Government agencies*.

A checklist outlining the annual reporting requirements is provided on page 45 of this annual report.

Yours sincerely

Mrs Kate Hastings
Official Secretary

27 September 2022

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Official Secretary's Summary



Mrs Kate Hastings
Official Secretary



YEAR IN REVIEW

On 1 November 2021, the tenure of the 26th Governor of Queensland, His Excellency the Honourable Paul de Jersey AC CVO, concluded and the 27th Governor of the State, the Honourable Dr Jeannette Young AC PSM, was sworn in.

The 2021 transition was only the 26th changeover of Vice-Regal representatives in 162 years of Queensland's Vice-Regal history. It represented a major call on the resources of the Office of the Governor, impacting all of the Office's functional areas and staff teams for an extended period.

The Office successfully prioritised and managed the transition with minimal disruption to the range and pace of Vice-Regal activities, in particular the Vice-Regal constitutional role of maintaining stable executive government in Queensland.

Overall, in 2021-22 the Office provided timely, professional support for 493 constitutional, ceremonial and community activities undertaken by the 26th Governor and 587 by the 27th Governor.

Government House welcomed a total of 21,261 visitors to the Estate, including 4,007 at formal functions hosted by the Governor, 1,743 on formal tours, 12,017 who attended the annual Government House Christmas Lights display, and 3,494 who visited one of the open day events, a picnic day and two community bushwalks.

The Office of the Governor congratulated Her Excellency the 27th Governor of Queensland on her appointment as a Companion of the Order of Australia in The Queen's Birthday 2022 Honours List, for eminent service to public health administration, to medicine and medical research, to the tertiary education sector, and as the 27th Governor appointed in Queensland.

Transition of Governors

A transition of Governors is a relatively infrequent but always major event for the Office of the Governor. As of 2022, transitions have occurred approximately every six years since Queensland's first Governor arrived in 1859. The November 2021 changeover required an extended period of pre-planning and preparation by the Office including continuing the 26th Governor's Vice-Regal program simultaneously with a comprehensive induction program for the incoming Governor, approving a new Vice-Regal program, adopting the new elements of the 27th Governor's strategic focus, updating of Government House's online presence, managing re-applications for Vice-Regal patronage, and overseeing maintenance and repair works at Government House.

Her Majesty The Queen's Platinum Jubilee

Government House initiatives for major anniversaries during Queen Elizabeth II's reign have left legacies that now form part of the fabric of the estate. For the Platinum Jubilee in 2022, the 27th Governor unveiled a commemorative fountain to supply drinking water for the thousands who visit Government House annually. The Office of the Governor also put on public display historical documents relating to previous Royal visits, including the seating plan for a dinner hosted for Her Majesty in March 1954. These items join previous legacy initiatives, including a native tree planted for Her Majesty's Diamond Jubilee in 2012, along with the naming of a section of pathway through the estate's native bushland as Jubilee Way.

Visits to Hospitals

In the 27th Governor of Queensland's speech following her Swearing-In, Her Excellency – the State's former Chief Health Officer – undertook to visit every public hospital in the State during her Vice-Regal term, expressing her deep admiration for Queensland's healthcare workers and emergency services personnel. In response, the Office of the Governor prioritised visits to local hospitals in Her Excellency's schedule of engagements in and around Brisbane and during regional visits. Thirty such visits took place in 2021-22, including hospitals in large urban areas and in regional centres including Dalby, Gympie, Texas, Mt Isa and Inglewood, and health centres in smaller locations such as Woorabinda and Hope Vale.

Showcasing Queensland Produce

On 7 June 2022, the 27th Governor hosted a special dinner in the State Dining Room at Government House to mark The Queen's Platinum Jubilee. Sixty-eight years earlier, during The Queen's first visit to the State in 1954, Governor Sir John Lavarack hosted a dinner at Government House for Her Majesty, The Duke of Edinburgh and 28 other guests. To celebrate the Platinum Jubilee, commemorate the role of Queensland's Governor and Government House in The Queen's first visit, and showcase Queensland food and wine, the 2022 menu was based on the 1954 menu which included *Filet of Whiting*, *Filet de Bouef Forestière* (with red wine and mushroom sauce), *Melon Surprise*, and *Mousse de Miel* (Honey Mousse).

In the period 2021-22 more than 95 per cent of Government House menus featured Queensland produce as their main element, and by the end of 2021, all wines stocked for official functions were sourced from Queensland-based wineries.

Staff Training and Development

The Office of the Governor's training and development program ensures that staff have regular opportunities to upgrade and refresh skills relevant to their roles. In 2021-22, three of the Office's horticultural staff achieved their Certificate III in Conservation and Land Management, boosting the expertise of the team and its capacity to maintain the high heritage values of the formal gardens, and especially the 10 hectares of bushland on the Government House estate. In addition, 14 staff across several Office work areas undertook first aid training, including resuscitation and basic emergency life support. This training is of particular importance given the large number of visitors to the Government House estate every year.

Support for Flood-Affected Queenslanders

Following major flooding in parts of Queensland from February 2022, the 27th Governor visited several flood-affected local government areas, including Ipswich; Logan; the Lockyer Valley; Toowoomba; Gympie and the surrounding region; the Fraser Coast, including Maryborough; multiple areas across Brisbane, including Clayfield, Rosalie and Carina; as well as SES Centres at Kedron and Newmarket.

Her Excellency was briefed by mayors to gain an appreciation of the impact on their communities and spoke with community members directly affected by flooding, including those sheltering in designated evacuation centres and experiencing one of the most difficult times in their lives. The Governor thanked emergency workers, volunteers and staff at SES centres for their selfless service to their communities in the challenging circumstances.

Opening Up the Government House Estate

In accordance with the priorities of the 27th Governor to further increase opportunities for Queenslanders to experience the Government House estate, several additional events took place in 2021-22. Community walks in the grounds were held in April and June 2022, the latter timed to coincide with Reconciliation Week. While the second of two planned new picnic days was cancelled because of inclement weather, the first was held successfully in April 2022. The Office of the Governor successfully managed the additional challenge of higher levels of traffic in the heritage-listed house and grounds while welcoming members of the community to more events on the estate.



YEAR IN REVIEW SNAPSHOT

21,261

Visitors to the Estate

1,080

*Total Number of Constitutional,
Ceremonial and Civic Events Attended*

305

*Recipients Presented with
Australian Honours and Awards
at Investiture Ceremonies*

164

Vice-Regal Patronages Accepted

59

Regional Centres Visited



Official Secretary's Summary (cont.)

OUTLOOK FOR 2022-2023

The Office will continue to enable the Governor of Queensland to be an outstanding advocate for the Constitution, to unify Queenslanders and to promote all that is Queensland.

The Office will focus on delivering Her Excellency's priorities as articulated in her Swearing-In speech by:

- ❖ Structuring the Governor's program to ensure that further substantial inroads are made in 2022-23 into Her Excellency's goal of visiting all public hospitals during her term of office and of encouraging healthy lifestyles;
- ❖ Continuing to enable Her Excellency to travel widely throughout the State with a goal of visits to a minimum of 45 regional centres in 2022-23;
- ❖ Incorporating events in Her Excellency's visits programs that will promote literacy, in particular for Indigenous children and young girls;
- ❖ Enhancing the sustainability of Government House operations and the Government House Estate through initiatives that reduce the Office's use of resources, minimise waste, and enhance recycling; and
- ❖ Continue to strengthen the breadth and depth of the skills and capabilities of the Office's workforce to keep pace with contemporary workplace practices and requirements in a dynamic operating environment.

Farewell for His Excellency the Honourable Paul de Jersey AC CVO

The 26th Governor of Queensland was sworn in on 29 July 2014 and, with Mrs Kaye de Jersey, served the people of Queensland for a total of seven years and three months.

Prior to being appointed Governor, the Honourable Paul de Jersey served as Chief Justice of Queensland for 16 years.

During his Vice-Regal tenure, His Excellency and Mrs de Jersey travelled tens of thousands of kilometres throughout Queensland from the Torres Strait to the tiny town of Hungerford near the border with New South Wales, to meet, inspire and encourage Queenslanders from all walks of life.

Among His Excellency's initiatives while in office was Regional Government House, during which the operations of Government House were transferred to a regional centre for several days every year – a total of seven times during the Governor's tenure.

A further legacy, enabled by the Office of the Governor, was the development of an active Vice-Regal presence on social media including Facebook, Twitter, and Instagram, enabling timely communication to the community of Governors' official activities including their constitutional role in elections.

As his tenure as Governor drew to a close, His Excellency was honoured for his outstanding service to Queenslanders at a number of events including a farewell luncheon by members of the Executive Council and a dinner hosted by the Premier of Queensland, the Honourable Anastacia Palaszczuk MP on 25 October 2021.

Reflecting on his experience during these and other events, His Excellency spoke of the 'overwhelmingly positive constitutional legacy' which modern Governors of Queensland have inherited, and the enormous privilege he had enjoyed in upholding that legacy. His Excellency also expressed his appreciation for the support and encouragement shown to him across Queensland's political spectrum.

The Governor recalled the 'tremendous warmth and support' he and Mrs de Jersey had encountered as they comforted Queenslanders in times of adversity, encouraged and praised their achievements and thanked them for their service to their communities. His Excellency also spoke of the privilege of supporting regional Queensland.

His Excellency recalled with pride a number of important projects completed at Government House during his term, including the installation of elevators on two sides of Government House to improve accessibility, the relocation of John Dowie's statue of Queen Elizabeth II to the Government House grounds and the creation of the Governor's courtyard.

The Governor's formal farewell ceremony was held at Government House on the morning of 1 November 2021 and was attended by a number of distinguished official guests, including the Deputy Premier representing the Premier, along with family members and students from schools including Anglican Church Grammar School, Milton State School and Ithaca Creek State School.

Over the course of the ceremony, His Excellency received the Royal Salute from and inspected a Guard of Honour comprising a tri-service guard and the Australian Army Band, Brisbane.

In departing Government House, His Excellency said that he left the Vice-Regal role 'optimistic and positive about our State's future' and offered 'a proud and grateful farewell'.

Office Overview



The Office of the Governor is a non political, independent entity established to provide executive, personal, administrative and logistical support for the Governor's constitutional, ceremonial and community responsibilities. The Office of the Governor contributes directly to the maintenance of a stable and effective government in Queensland through responsive and professional support that enables the Governor to undertake constitutional responsibilities as the representative of the Head of State.

The Office also manages the heritage-listed Government House Estate in Brisbane in partnership with the Queensland Department of Energy and Public Works.



CORPORATE OBJECTIVES

The corporate objectives of the Office of the Governor reflect the six goals central to the Office's Strategic Plan 2021–2026.

♦ **Constitutional and Legal**

Provide executive support and advice that enables the Governor to fulfil constitutional and legal responsibilities, including presiding over meetings of the Executive Council and over the opening of Parliament, granting Royal Assent to legislation, issuing writs for elections, swearing-in Ministers of State and Members of the Queensland Executive Council and exercising the Royal Prerogative of Mercy.

A key measure outlined in the Strategic Plan 2021–2026 for the Office is the level of client satisfaction with support provided to the Governor on constitutional, legal and ceremonial duties of office. In 2021-22 the Office achieved 100 per cent client satisfaction.

♦ **Ceremonial**

Support the Governor's role in the Australian Honours and Awards System and other award programs, and the Governor's participation in military and other community commemorations and celebrations.

♦ **Community Engagement**

Manage and facilitate the Governor's program of community engagements across Queensland, including regional, rural and remote locations, and support community organisations including those of which the Vice-Regal couple are patrons.

Provide a diverse range of opportunities for Queensland organisations and members of the community to interact with the Governor, visit Government House and learn about the Governor's role.

Celebrate the successes and recognise the achievements of communities across Queensland, and support them as they navigate times of challenge and adversity.

A key measure of performance for the Office in this area is achieving greater than 15,000 community members visiting the Government House Estate throughout the year and the number of regional centres visited. In the 2021-22 year, 21,261 people visited the estate and the Governor visited 59 regional centres.

♦ **Preserving Government House and the Estate**

Maintain Government House as an official State residence, including by conserving the high heritage value of its buildings and grounds, and by undertaking appropriate maintenance, levels of security, workplace health and safety, and horticultural tasks.

In 2022-23 the Office will introduce a new measure of the satisfaction of visitors with the presentation of the Estate and gardens.

♦ **Effective Management**

Strengthen the Corporate Governance Framework to continue to improve capability and performance, accountability, and value for money service delivery through the effective use of resources and technology.

♦ **Promoting Queensland**

Support the activities of the Governor that highlight and promote Queensland products and services, culture, trade and investment through events at Government House and externally, hosting international dignitaries, undertaking interstate and international travel and procurement practices.

The Office of the Governor is proud to promote Queensland produce. A key performance measure for the Office is maintaining the requirement of 90 per cent of menu items served at Government House functions to feature Queensland produce. The Office achieved 95 per cent in 2021-22.

Swearing-in of the 27th Governor of Queensland, the Honourable Dr Jeannette Young AC PSM

The appointment of Dr Young, then Queensland's Chief Health Officer, as Queensland's next Governor was announced by the Premier on 21 June 2021.

On the afternoon of 1 November 2021, Her Excellency the Honourable Dr Jeannette Rosita Young AC PSM became the 27th Governor of Queensland to be sworn in since the arrival of the State's first Governor, Sir George Bowen, in December 1859. Her Excellency also became the third medical practitioner to be appointed to the Vice-Regal role.

The new Governor was sworn in by the Chief Justice of Queensland, the Honourable Catherine Holmes AC, in an elaborate, formal ceremony held on the Speakers' Green at Parliament House, Brisbane.

The ceremony included a cultural performance by artists from the Aboriginal Centre for the Performing Arts and a traditional dance by the Wagga Torres Strait Islander Dance Company.

Following tradition, and in the presence of an official party including the Premier, Chief Justice, Deputy Premier, senior representatives of the Executive Council, the Speaker of Parliament, the Leader of the Opposition, and senior representatives of the Australian Defence Force, the Governor-designate declared publicly to the Chief Justice that she had been appointed Governor of Queensland 'under commission' by Her Majesty The Queen.

The Chief Justice then administered the Oath of Allegiance and of the Office, in which the Governor-designate undertook to 'duly perform the functions and exercise the power of the Office according to the best of my ability, skill and knowledge'.

Dr Young signed a proclamation stating she had taken the prescribed oath and assumed the Office of Governor of Queensland and this document was then read aloud. At this point, Dr Young officially became Queensland's 27th Governor, symbolised by the Governor's standard being displayed over Parliament House and a 19-gun Vice-Regal salute.

Following congratulatory speeches by the Premier and the Leader of the Opposition, the 27th Governor delivered remarks in which she pledged, with the support of her husband Professor Graeme Nimmo RFD, to uphold the role's central constitutional responsibilities and to travel widely throughout the State to 'serve, acknowledge and support Queenslanders wherever they may live'.

Her Excellency stated that her priorities during her term of office would include promoting literacy, particularly for Indigenous children and young girls, encouraging a healthy and active Queensland, and visiting every State-run hospital.

After inspecting a Guard of Honour, the Australian Army Band, and the Queensland Police Service (QPS) Mounted Unit, the Governor was driven to Government House with a police escort to take up her Vice-Regal duties, six hours after the formal farewell for the 26th Governor. On arrival, Her Excellency was welcomed to Government House by the QPS Pipes and Drums, staff of the Office of the Governor, students from The Murri School and Ashgrove State School, and invited guests.

Dr Young's first official activities following her Swearing-in were a reception held at Government House on the same evening, followed by an official call by the Speaker of the Legislative Assembly, the Clerk of the Parliament and the Sergeant-at-Arms, Queensland Parliamentary Service the following day.



Corporate Governance

To provide effective support to the Governor, the Office maintains and regularly reviews and updates a Corporate Governance Framework that guides planning and decision-making, management policies and standards, organisational structure, and processes for monitoring, reporting and evaluation.

The Framework:

- ❖ Sets out management policies and processes;
- ❖ Establishes a management structure; and
- ❖ Promotes continuous improvement by measuring and reviewing the outcomes of implementation of the framework.

MANAGEMENT STRUCTURE

As at 30 June 2022, the Office employed 45 full-time equivalent staff across executive, professional, administrative and operational bands.

The Official Secretary is the Office of the Governor's Chief Executive and accountable officer, in accordance with the *Financial Accountability Act 2009*. The Office employs a Chief Financial and Governance Officer and appoints a nominated head of internal audit.

A management team and a number of committees with specific responsibilities support the Official Secretary:

- ❖ The Executive Team is the Office's strategic agenda-setting and decision-making body;

- ❖ The Internal Audit and Risk Management Committee, chaired by the Deputy Official Secretary, provides advice on the efficiency and effectiveness of internal controls, implementation of audit recommendations, and risk management processes. Key activities of the committee throughout 2021-22 were a payroll audit and a review of the Committee's membership and charter;
- ❖ The Leadership Team, comprising managers who provide specialist knowledge and guidance on the Office's key delivery areas (Executive and Corporate, Strategic Program and Protocol, Facilities Operations, and Hospitality and Accommodation) and who represent the views of staff at meetings, contribute to strategic decision-making, and communicate decisions and information to their teams;
- ❖ The Operations Committee, responsible for overseeing workplace health and safety, projects, contracts and suppliers, asset management and sustainability initiatives;
- ❖ The Program Implementation Committee, which facilitates delivery of the Governor's and spouse's forward program;
- ❖ The Consultative Committee, whose role includes consultation on issues affecting employees and provides a mechanism for management and the Together Union to identify, raise and discuss issues, and oversee industrial relations obligations; and
- ❖ Project-specific working groups and sub-committees that are formed, when needed, to work through major operational and strategic issues relevant to the day-to-day functioning of the Office.

MANAGEMENT PROCESSES

The Office of the Governor's management processes underpin effective corporate governance and include the following:

Planning

- ❖ Strategic Plan – the Office's Mission Statement, goals and objectives;
- ❖ Operational Plan – the program of business unit activities that delivers the objectives of the Strategic Plan;
- ❖ Specific plans – for example the Business Continuity Plan and the COVID Safe Plan;
- ❖ Collaborative Plans – those developed and delivered in partnership with external partners such as the Department of Energy and Public Works.

Performance Management and Evaluation

- ❖ Monitoring monthly key performance indicators – reporting actuals against capability inputs and planned outcomes;
- ❖ Overseeing and monitoring major contracts by the Operations Committee;
- ❖ Implementing, reviewing and updating standard operating procedures across work divisions;
- ❖ Monitoring the Risk Matrix and Annual Audit Plan; and
- ❖ Project evaluating and reporting.

Celebration of Her Majesty The Queen's Platinum Jubilee*

In 2022, Her Majesty Queen Elizabeth II became the first Australian Monarch to celebrate a Platinum Jubilee, marking 70 years of dedication and service to Australia and the Commonwealth.

In the first half of 2022, Her Excellency the Honourable Dr Jeannette Young AC PSM led a series of celebrations of this unique achievement in Commonwealth and Australian history.

On 6 February 2022, the exact 70th anniversary of Her Majesty's accession to the throne, Government House was illuminated in Royal purple and the Governor released a video message to mark the occasion.

A special Open Day was held on 13 March to allow Queenslanders to celebrate the Platinum Jubilee at Government House. Visitors were able to book a non-guided House tour and view memorabilia of Royal visits to Queensland.

Further events were held on and around 6 June, Queensland Day, the 163rd anniversary of the signing by The Queen's great-great-grandmother, Queen Victoria, of documents that created the colony of Queensland.

On 2 June, Her Excellency hosted a garden reception in honour of The Queen's 96th birthday. Noting that attendees included many organisations bearing the title 'Royal', the Governor paid tribute to Her Majesty as an 'exemplary and inspiring monarch'.

Prior to Government House Open Day on 4 June, Her Excellency unveiled the Platinum Jubilee Drinking Fountain as an enduring reminder in the Government House grounds of The Queen's long reign.

The following day at the Brisbane Botanic Gardens, Her Excellency attended a morning tea in honour of The Queen's Platinum Jubilee. On 7 June, the Governor hosted a Platinum Jubilee Dinner during which a group of distinguished guests were served a menu based on that of the dinner in honour of Her Majesty and The Duke of Edinburgh hosted by Governor Sir John Lavarack and Lady Sibyl Lavarack on 17 March 1954.

In her remarks during these events, Her Excellency paid tribute to Her Majesty as a figure of stability in times of major social change, to The Queen's capacity to stay true to tradition while embracing change, and above all, to Her Majesty's unwavering sense of duty to her people, her genuine compassion and connection with people.

The Governor noted Queen Elizabeth II's eight visits to Queensland, including for major events such as EXPO 88, but also in times of adversity such as in 2011 following devastating floods in the State.

Her Excellency also spoke of The Queen's more private public moments while in Queensland in 1954, captured in the diary of Lady Lavarack, which revealed both a sovereign who was 'serious, thoughtful and dignified' but who could also be 'witty, vivacious and full of fun'.

The Office of the Governor has been delighted and honoured to support Her Excellency in playing a leading role in the ongoing Platinum Jubilee celebrations of the most remarkable reign of a most remarkable Monarch.

* This annual report was written before the passing of Queen Elizabeth II on 8 September 2022.

Corporate Governance (cont.)

Resources Management

- ❖ Policies, guidelines and procedures for managing human, financial and information resources;
- ❖ Monthly/quarterly budget reports;
- ❖ Annual organisational capability training plan;
- ❖ Asset management through an assets register, including a heritage assets and acquisition framework; and
- ❖ Record-keeping operating procedures.

MEASURING CORPORATE GOVERNANCE EFFECTIVENESS

To measure the impact of its Corporate Government Framework and to facilitate ongoing improvements, the Office uses the following performance processes and standards:

- ❖ Regularly reviewing and updating policies, systems and standard operating procedures;
- ❖ Ensuring staff complete organisational capability training every year;
- ❖ Formalising risk management procedures including the Internal Audit and Risk Management Committee;

- ❖ Mitigating risks identified during internal and external audits;
- ❖ Complying with the requirements of the *Financial Accountability Act 2009* and *Financial and Performance Management Standard 2019*;
- ❖ Monitoring compliance with workplace health and safety regulatory frameworks that seek to prevent injuries, and managing any WorkCover claims; and
- ❖ Reviewing a range of monthly key performance indicators.

Executive Team

The Executive Team (ET) is the Office's strategic agenda-setting and decision-making body.

During 2021-22, membership of the ET comprised:

Official Secretary:

- ❖ Mrs Kate Hasting MAICD

Deputy Official Secretary:

- ❖ Ms Yolande Yorke

Chief Financial and Governance Officer:

- ❖ Mr Lyndon de Clercq CA CGMA (to August 2021)
- ❖ Mr Gavin Kelly CPA (from September 2021)

Mrs Kate Hastings MAICD

Mrs Kate Hastings was appointed to the position of Official Secretary for a fixed term to provide continuity to the organisation during the transition of Governors. Mrs Hastings was successful in re-applying for the position following a competitive executive recruitment process facilitated by the Queensland Department of the Premier and Cabinet. As Official Secretary, Mrs Hastings is the Governor's senior adviser and is the designated accountable officer within the Office of the Governor. Mrs Hastings has a background in international diplomatic and consular work and in public strategy, policy and administration at federal, state and local government levels.

Ms Yolande Yorke

Ms Yolande Yorke was appointed to the position of Deputy Official Secretary in April 2021 and is responsible to the Official Secretary for the corporate, hospitality, administrative and operational activities of the organisation. Ms Yorke held senior executive positions in several Queensland Government departments prior to her appointment as Deputy Official Secretary, including the Department of Justice and Attorney General and the Department of Community Safety.

Mr Lyndon de Clercq CA CGMA

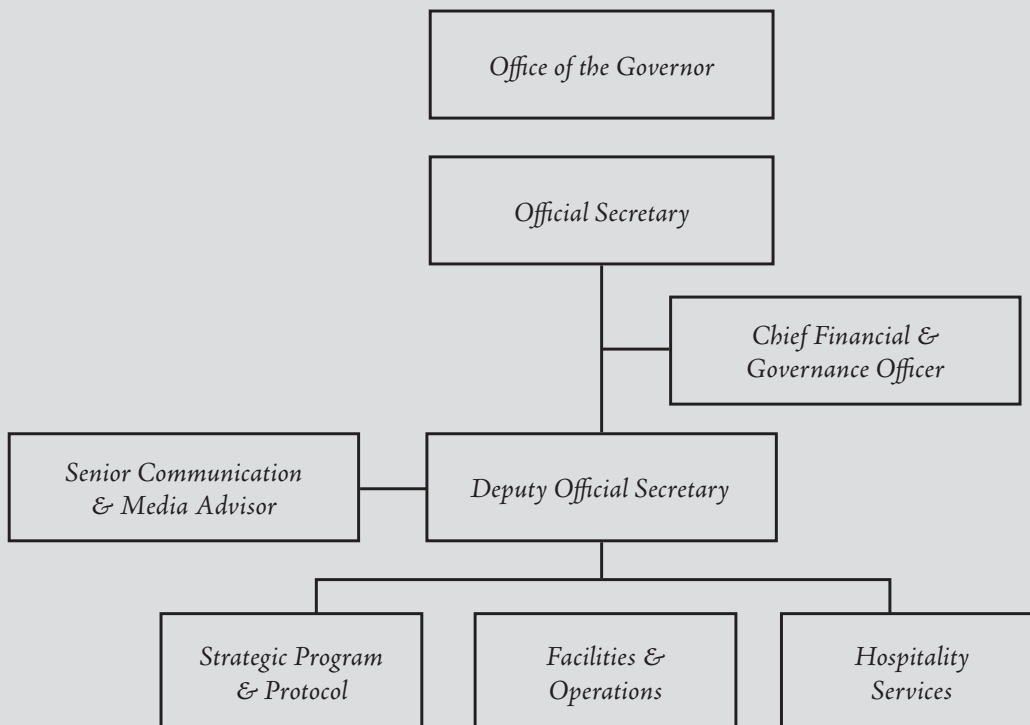
Mr de Clercq was appointed Chief Financial and Governance Officer in 2019. Mr de Clercq held several senior financial and audit positions in Australia, the United Kingdom and South Africa.

Mr Gavin Kelly CPA

Mr Kelly was appointed as the Chief Financial and Governance Officer in September 2021. Mr Kelly has held several senior finance and executive management positions in both private and not-for-profit organisations in Australia.



GOVERNMENT HOUSE
QUEENSLAND



WORKFORCE PROFILE

In 2021-22 the Office of the Governor had an establishment of 45 Full-Time Equivalent Staff.

Women	18
Men	27
Non-Binary	-

The Office of the Governor values diversity within its workforce and can report the following data:

Diversity Groups

Women	18
Aboriginal Peoples and Torres Strait Islander Peoples	0
People with Disability	0
Culturally and Linguistically Diverse – Born Overseas	7
Culturally and Linguistically Diverse – Other Language	-
Women in Leadership Roles (SO/SES Level)	<5

Report on Performance

CONSTITUTIONAL AND LEGAL

The Queensland Constitution provides that there must be a Governor of Queensland appointed by the Sovereign. The Governor is the personal representative of Queen Elizabeth II, Queensland's Head of State. The Governor is authorised and required to do and execute all matters that pertain to the Office, according to law. The powers of the Governor are derived from the Commission of Appointment issued by Her Majesty, by the *Constitution of Queensland 2001*, provisions of the *Australia Act 1986 (Cth)* and other legislation.

The Governor's primary constitutional responsibilities are ensuring that Queensland enjoys stable government and is governed in accordance with the Queensland Constitution. In carrying out Vice-Regal constitutional and other duties, the Governor does not participate in the political process.

These duties comprise presiding over meetings of the Executive Council and can include summoning and dissolving Parliament, issuing writs for State elections, elections to the Australian Senate and State referenda, swearing-in members of the Executive Council and Ministers of the State, and granting Royal Assent to Bills passed by the Queensland Parliament.

The highest priority of the Office of the Governor is supporting Governors in the discharge of their constitutional duties.

In 2021-22, the Office enabled and supported both the 26th and 27th Governors in the exercise of the following constitutional and legal functions by preparing advice, briefing documents, liaising with government agencies and managing logistics for the following activities:

- ❖ Presiding over 22 and 34 Executive Council Meetings, both face-to-face and virtual, by the 26th and 27th Governors respectively;
- ❖ The 26th Governor presiding over a virtual meeting of Executive Council from Croydon in the State's far north-west, while Ministers were located elsewhere throughout the State;
- ❖ The granting by the 26th Governor of Royal Assent to five bills presented by the Legislative Assembly of the State and the signing of four Messages for Bills;
- ❖ The granting of Assent to 13 Bills by the 27th Governor along with the signing of two Messages for Bills;
- ❖ The 26th Governor's receiving the Writ for the Stretton by-election on 27 July 2021;
- ❖ The 27th Governor's issuing of the Writ for the half-Senate election in Queensland on 21 May 2022, and receiving the return of the Writ on 21 June 2022;
- ❖ The swearing-in by the 26th Governor of four Ministers of State with expanded portfolios;
- ❖ The presentation to the 27th Governor by the Speaker and other MPs of the formal Address-in-Reply to the Governor's Speech delivered to the first sitting of the 57th Parliament of Queensland; and
- ❖ Considering a total of 1,139 complaints or requests for the Governor's intervention, including petitions for pardon, commutation of sentences, remission of a fine or penalty, or protests.

The Office also supported the Deputy Governor and Acting Governors, the Honourable Chief Justice Catherine Holmes AC, the Honourable Justice Walter Sofronoff, the Honourable Justice Philip McMurdo, the Honourable Justice Hugh Fraser, and the Honourable Chief Justice Helen Bowskill during periods when the incumbent Governor was absent.

CEREMONIAL

In 2021-22, the Office of the Governor planned and managed the substantial, high-level formal ceremonial events associated with a transition of Governors – a farewell of the 26th Governor at Government House on 1 November 2021, and the swearing-in on the same day of the 27th Governor by Queensland's Chief Justice.

In addition, the Office supported both Governors in officiating at, or participating in as the most senior guest, a wide range of significant ceremonial occasions.

These included Investiture Ceremonies at Government House in Brisbane, in regional centres including Cairns and Townsville, and in private settings where awardees were too frail to travel. In total, 305 residents of Queensland were invested with Australian Honours and Awards at ceremonies coordinated by the Office of the Governor.

The 26th Governor presided over a total of 179 individual Investitures in 2021.

The 27th Governor presided over Her Excellency's first Investiture Ceremonies, reverting to larger group traditional events in Brisbane and regional centres in 2022. At these and a small number of individual private ceremonies, a total of 126 residents of Queensland were presented with Honours and Awards,

ANZAC Day is one of the most significant ceremonial events in which Governors participate, and April marked the first occasion on which Her Excellency the 27th Governor, supported by the Office, led the Dawn Service commemoration and took the salute at the Brisbane ANZAC Day March. In her remarks, Her Excellency referred to members of her and Professor

Nimmo's families who had fought in 20th century wars, and the debt of gratitude that Queenslanders owe to "those prepared to sacrifice everything to protect our way of life".

Other military-related events and commemorations included the 26th Governor's visit to RAAF Townsville during Talisman Sabre training activity, and the 27th Governor's participation in the 80th Anniversary commemoration of the Siege of Tobruk and official visit to *HMAS Moreton* in Brisbane.

The 26th and 27th Governors received calls in 2021-22 by ambassadors and other senior diplomatic representatives from countries including Turkey, the United States, Italy, China, El Salvador and Portugal.

Additional ceremonial events of community significance attended by the 26th Governor included the 150th anniversaries of the Brookfield and Fig Tree Pocket State Schools. The 27th Governor participated in events including the centenary of the Maleny Show Society, the 50th anniversary of Mitchelton Meals on Wheels, a concert marking the 30th anniversary of the Queensland Youth Orchestra, and the 25th anniversary of the Queensland Program of Assistance to Survivors of Torture and Trauma.

Report on Performance (cont.)

COMMUNITY ENGAGEMENT

In 2021-22, the Office of the Governor planned, organised and managed a total of 296 community and civic events for the 26th Governor, which involved the preparation of 102 speeches and messages for His Excellency's consideration and delivery, and coordinated the sending of 384 congratulatory messages to Queenslanders who were celebrating 100th birthdays and milestone anniversaries.

For the 27th Governor, the Office supported a total of 486 community and civic events, prepared 177 speeches and messages and 957 congratulatory messages in the period under review.

In 2021-22, the Office also supported the 26th and 27th Governors' engagement with Queenslanders through an extensive program of travel. The Office coordinated and managed visits to 14 regional communities by the 26th Governor and to 45 regional communities by the 27th Governor.

In September 2021, the Office arranged and managed the seventh and final Regional Government House of the 26th Governor's tenure, based in Charters Towers. In a historic first for Queensland, His Excellency presided over a meeting of Executive Council from the remote town of Croydon in the State's far north west, while Ministers were located elsewhere throughout the State.

The Office supported the 27th Governor in visits to 45 regional locations in the period under review, including to centres such as Cooktown, Goomeri, Baralaba and Goondiwindi.

In keeping with Her Excellency's stated priorities, visits to local State-run hospitals and health centres were a major feature of travel programs, with 30 visited in 2021-22. Also in accordance with these priorities, the Governor visited Indigenous communities, including Cherbourg and Woorabinda, along with Hope Vale and Wujal Wujal in Far North Queensland.

The Office structured regional visit programs for the 26th and 27th Governors to include briefings by regional councils, visits to community organisations and emergency services facilities, community receptions and other functions, and visits to schools to encourage young Queenslanders in their educational activities.

Following major and often repeated flooding of parts of Queensland from February 2022, the 27th Governor was actively briefed by mayors of flood-affected local government areas to gain an appreciation of the impact of the flooding on communities.

Supported by the Office, Her Excellency visited flood-affected areas in Ipswich; Logan; the Lockyer Valley; Toowoomba; Gympie and the surrounding region; the Fraser Coast, including Maryborough; multiple areas across Brisbane, including Clayfield, Rosalie and Carina; as well as SES Centres at Kedron and Newmarket.

During these visits, Her Excellency and Professor Nimmo spoke with and supported community members, including those sheltering in designated evacuation centres, whose lives, livelihoods and properties had been damaged by flooding. The Vice-Regal couple also visited SES centres and spoke with staff and volunteers, thanking them for their selfless service to their communities in times of adversity.

In the period under review, the Office supported the 26th Governor in hosting 2,036 guests at functions and tours at Government House. The 27th Governor was supported in hosting 3,714 guests at Government House functions and tours. At these events, both Governors honoured the service to the community of patronage and non-patronage organisations, and the outstanding achievements of individual Queenslanders in many fields. Among the 26th Governor's guests were representatives of organisations that had assisted him to carry out his constitutional, ceremonial and community responsibilities. The 27th Governor hosted groups including first responders, nurses, and SES personnel.

With the transition of Governor, patronage organisations of the 26th Governor were invited to apply to the 27th Governor for the continuance of Vice-Regal Patronage. As at the end of the reporting period, the 27th Governor had accepted patronage of 129 organisations. The Vice-Regal couple also undertook to accept Joint Patronage of a further 29 organisations, while Professor Graeme Nimmo, the spouse of the 27th Governor, accepted patronage of six organisations, bringing the total number of Vice-Regal Patronage organisations to 164.

In the year in review, the Office continued to encourage Queenslanders to engage with the heritage-listed Government House Estate and learn more about the role and official program of the Governor through Government House's social media presence, through in person visits and via a range of publicly available publications.

During 2021-22 there were a total of 21,261 visitors to the Estate including 4,007 guests at formal functions hosted by the Governor, 1,743 participating on organised tours, 12,017 who attended Christmas Lights, and 3,494 who attended Open Days including The Queen's Platinum Jubilee Open Day, a picnic day and two community walks in the grounds.

The Public Engagement Officer continued to manage the roster of the team of volunteers who give up their time on a regular basis to provide a welcoming and informative experience which is consistently rated highly by visitors. Along with leading guided tours of the Estate, Government House volunteers also provided invaluable support to the Office of the Governor in supporting major events held throughout the year, including Investiture Ceremonies and Open Days.

In November 2021, the 27th Governor launched the children's publication *A Place for All Queenslanders*, which educates readers on the role of the Queensland Governor through an imaginative story about native animals living on the Government House Estate.

Report on Performance (cont.)

PRESERVING THE GOVERNMENT HOUSE ESTATE

There was a total of 21,261 visitors to the Estate in 2021-22.

On 4 June 2022, the 27th Governor planted the 17th in a row of roses marking all Governors of Queensland who have resided at Fernberg. The yellow-flowering Sunshine Rose was bred by Brindabella Country Garden Roses in Toowoomba. The Governor noted that a Sunshine Rose is apt for the Sunshine State and that the hardy rose would serve as a reminder of the optimism and resilience of Queenslanders.

The Office provided project management for the construction of flagpoles that will allow for the year-round display of the Australian, Queensland, Aboriginal and Torres Strait Islander flags in a prominent position in the Government House grounds.

The Office also arranged the installation of a water fountain in the Estate grounds commemorating The Queen's Platinum Jubilee. The fountain, located near the Rose Rockeries, provides drinking water and bottle re-filling outlets for staff and visitors to Government House.

The Office oversaw the retrieval from storage and refurbishment of the Government House billiard table, made in 1938, and its relocation to a room on the lower level of the house. The table is now on view for community groups visiting Government House.

The Office commissioned a third survey of the 32 nesting boxes installed on the Estate to enhance biodiversity by providing shelter and breeding spaces for native species, recording a 78 per cent uptake of the nesting boxes.

The Office's horticultural staff continued the ongoing control program for invasive weeds, focused on the gullies on the eastern side of the Estate. Staff also planted 600 native tube-stock plants to revegetate parts of the bushland at heightened risk of erosion.

Visitors to the Government House Estate consistently express high levels of satisfaction with the condition of the formal grounds and care of the 10 hectares of bushland.

EFFECTIVE MANAGEMENT

The Strategic Plan 2021–2026 guides the Office of the Governor’s activities supporting the Governor’s role. The Strategic Plan outlines how the effectiveness of the Office’s service delivery is measured and monitored. The Strategic Plan establishes the Office’s strategic goals and corporate values.

In 2021-2022, the Office’s management activities and initiatives included the following:

- ❖ Delivered its Operational Plan 2021-2022 ensuring alignment with the Strategic Plan’s goals, objectives and values;
- ❖ As part of the revision of the Operational Plan, adapted operations to meet challenges posed by COVID-19 related restrictions to the Office’s support for the Governor, including the pausing or reconfiguration of events, and the implementation and monitoring of hygiene, distancing and other protocols for staff and visitors to Government House and for external events;
- ❖ Reviewed the Corporate Governance Framework, and reviewed committee memberships and terms of reference;
- ❖ Implemented a COVID-19 Safe Workplace policy and the requirement that all staff and volunteers are fully vaccinated;
- ❖ Conducted an annual review of the Business Continuity Plan in response to COVID-19 related and other challenges, and maintained the IT Disaster Recovery Plan designed to protect the Office’s systems and data;
- ❖ Successfully delivered the transition of Governors on 1 November 2021;
- ❖ Conducted the Office’s inaugural online staff survey, and developed and commenced implementation of an action plan arising from the results of the survey;
- ❖ Further strengthened independent channels for staff to raise work related issues and concerns, including the transfer of the Ethics Officer function to an external organisation and retaining employee access to the Employee Assistance Program;
- ❖ Collaborated on the Office of the Governor Leadership Charter and continued its work embedding the principles in all activities;
- ❖ Undertook a series of ‘Upstanding Workshops’, to reaffirm the values of the Office of the Governor, and our commitment to our Code of Conduct and the policies on Performance and Development, Discrimination, Harassment and Bullying, and Complaints and Grievance Resolution;
- ❖ Provided ongoing staff training and development to enhance the range and depth of employees’ skills and ensure that they are well-equipped to deliver their roles;
- ❖ Continued the recognition of service awards scheme for Office staff;
- ❖ Enhanced the public accountability of the Governor’s role and augmented the Governor’s ‘virtual’ reach through a broad and active online presence, including on social media platforms and video calls to patronage organisations and stakeholders;
- ❖ Continued to implement Health and Safety Management System audit recommendations to provide a safe working environment for all employees and visitors to Government House and to ensure legislative obligations are met;
- ❖ Commenced a review of the internal audit and risk management function;
- ❖ Implemented additional elements of the Bushland Management Plan to maintain sensitive stewardship and regeneration of the bushland on the Estate including water-saving measures and a second survey of nesting boxes;
- ❖ Continued to implement the heritage assets, acquisition and collection framework and the Vernon cultural assets management system and developed a new Asset Management Framework and Asset Management Plans;
- ❖ In collaboration with DPC, Protocol and International Engagement, undertook a module of professional development on The Impact of Culture on Protocol with The Protocol School of Washington to enhance understanding and knowledge of how culture affects international engagement activities, which OoG engages with regularly through diplomatic calls;
- ❖ Commenced the hosting of regular specialised tours of the Government House formal gardens and bushland to the public;
- ❖ Returned to group Investiture Ceremonies;
- ❖ During the period there was one termination and no early retirements or redundancies. Staff turnover was 24.4 per cent representing 11 separations across the Office, with 2021-22 being a year of major change for the organisation;
- ❖ Ongoing development, implementation and review of management practices ensured that the Office was well-placed to respond to the changing business environment, particularly in light of COVID-19 impacts, and to meet the expectations of the Governor and contemporary Queensland society;
- ❖ The Office received a 100 per cent client satisfaction rating for support provided to the Governor’s constitutional, legal and ceremonial duties in 2021-2022; and
- ❖ The Office continued to implement rigorous and targeted recruitment processes, comprehensive induction processes and human resources policies comparable with those in the Queensland public sector.

Report on Performance (cont.)

PROMOTING QUEENSLAND

In 2021-22, the Office of the Governor supported the 26th and 27th Governors in promoting the excellent quality of Queensland goods, services and research.

The Office supported Her Excellency in initiating the presentation of sustainably packaged gift bags of Queensland products to VIP guests at Government House. The products include coffee blended by a Brisbane-based company, chocolate-coated Queensland-sourced macadamias from the Sunshine Coast, tea from the Atherton Tableland, and locally produced roasted wattleseed, along with a signature Government House recipe for wattleseed *crème brûlée*.

The Office commissioned the children's book *A Place for All Queenslanders* from Queensland-based creatives and a local printing house. The publication was launched by the 27th Governor in November 2021.

As patron of a substantial number of performing and visual arts organisations, Her Excellency promotes Queensland's arts excellence. Brisbane-based craft and design peak body artisan is one such patronage organisation. Examples of quality Queensland-created works sourced from artisan are displayed in the foyer of Government House.

Food and wine sourced from Queensland producers featured on more than 95 per cent of menu items served at dinners, luncheons and receptions at Government House and by late 2021 Queensland wines represented 100 per cent of the wines stocked for official functions.

Financial Overview

The Office of the Governor has finalised another successful year, with a net operating result of \$26,000 and a cash position of \$2,022,000.

Total appropriation revenue for 2021-22 was \$8,404,000, all of which was provided through Queensland Government appropriation.

Total expenses of the Office increased by 10.9 per cent compared to the previous year, due to salaries and employee related expenses increasing by 7.3 per cent, supplies and services increasing by 14 per cent, and increased depreciation following a change to accounting policy. Salaries and employee-related expenses remain the largest expenditure item at \$5,490,000 for the year.

EXPENDITURE 2021-22

Operating expenses for 2021-22 are analysed in the graphic. The Office of the Governor's net asset position as at 30 June 2022 was \$4,505,000 (an increase on \$4,279,000 in 2020-21).

The Queensland Audit Office undertook an independent audit of the Office of the Governor's financial report for 2021-22. The audit report states that the Office of the Governor has complied with the prescribed requirements in respect of the establishment and keeping of accounts in all material respects and the financial report has been drawn up to present a true and fair view, in accordance with the prescribed accounting standards, of the transactions of the Office for the year 1 July 2021 to 30 June 2022 and of the financial position as at 30 June 2022.

CONSULTANCIES

There were no consultancies engaged by the Office of the Governor in the reporting period.

OVERSEAS TRAVEL

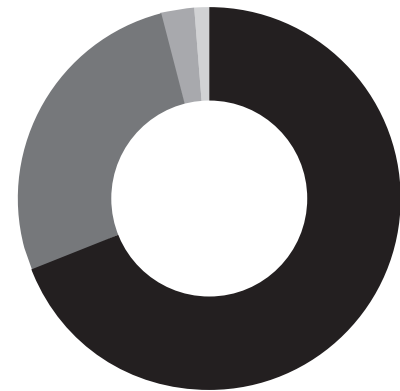
There was no overseas travel in 2021-22.

PUBLIC LIABILITY

The Office of the Governor maintains liability insurance cover (property and general liability) against insurable risks with the Queensland Government Insurance Fund (QGIF). The current policy cover provided by QGIF, which has few exclusions and no upper limit on claims, covers the Office of the Governor for any legal liability which may ensue as a result of activities conducted by the Office.

2021-22 STATEMENT OF ASSURANCE

As required by the *Financial Accountability Act 2009*, the Chief Financial and Governance Officer provides a statement to the accountable officer, the Official Secretary, assuring her of the efficiency, effectiveness and economy of the Office's financial operations and governance. This statement indicated no deficiencies or breakdowns in internal controls which would impact adversely on the financial statements or governance for the year.



- Employee expenses
- Supplies and services
- Depreciation and amortisation
- Other expenses

Financial Statements

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GENERAL INFORMATION

These financial statements cover the Office of the Governor. The Office of the Governor is a department under the *Financial Accountability Act 2009*.

The head office and principal place of business is:

168 Fernberg Road
PADDINGTON QLD 4064

A description of the nature of its operations and principal activities is included in the notes to the financial statements.

For information in relation to the Office of the Governor's financial statements, please contact:

Mrs Kate Hastings
Official Secretary
Office of the Governor, Queensland

GPO Box 434
BRISBANE QLD 4001

Telephone: (07) 3858 5700
Facsimile: (07) 3858 5701
Email: govhouse@govhouse.qld.gov.au

Amounts shown in these financial statements may not add to the correct sub-total or totals due to rounding.

OFFICE OF THE GOVERNOR QUEENSLAND

Statement of Comprehensive Income

For the year ended 30 June 2022

OPERATING RESULT	Notes	2022 Actual \$'000	2022 Original Budget \$'000	Budget Variance* \$'000	2021 Actual \$'000
INCOME					
Appropriation revenue	B1-1	7,905	8,328	(423)	7,201
User charges and fees		18	-	18	13
Grants and contributions	B1-2	39	-	39	39
Total revenue		7,962	8,328	(365)	7,253
Gain on disposal of assets		55	-	55	-
Total Income		8,017	8,328	(310)	7,253
EXPENSES					
Employee expenses	B2-1	5,490	6,094	(604)	5,116
Supplies and services	B2-2	2,150	2,114	36	1,881
Depreciation and amortisation	C3-1, C4	235	96	139	148
Other expenses	B2-3	116	24	92	63
Total Expenses		7,991	8,328	(336)	7,208
Operating Result for the Year		26	-	27	45
OTHER COMPREHENSIVE INCOME					
<i>Items that will not be reclassified to Operating Result</i>					
Increase/(Decrease) in asset revaluation surplus	C7-3	199	-	199	518
Total for Items that will not be reclassified to Operating Result		199	-	199	518
Total Other Comprehensive Income		199	-	199	518
TOTAL COMPREHENSIVE INCOME		225	-	226	563

The accompanying notes form part of these statements.

*An explanation of major variances is included at Note E1.

OFFICE OF THE GOVERNOR QUEENSLAND

Statement of Financial Position

As at 30 June 2022

	Notes	2022 Actual \$'000	2022 Original Budget \$'000	Budget Variance* \$'000	2021 Actual \$'000
Current Assets					
Cash and cash equivalents	C1	2,022	1,384	638	1,855
Receivables	C2	172	106	66	172
Inventories		23	37	(14)	47
Prepayments		28	60	(32)	66
Total Current Assets		2,244	1,587	657	2,139
Non-Current Assets					
Heritage and cultural	C3	2,169	1,303	866	1,970
Plant and equipment	C3	844	631	213	751
Total Non-Current Assets		3,013	1,924	1,089	2,721
Total Assets		5,257	3,511	1,746	4,861
Current Liabilities					
Payables	C5	619	155	464	451
Accrued employee benefits	C6	133	187	(54)	132
Total Current Liabilities		753	342	411	583
Total Liabilities		753	342	411	583
Net Assets		4,505	3,169	1,336	4,278
Equity					
Contributed equity	C7-1	2,266	1,883	383	2,266
Accumulated surpluses		564	480	84	538
Asset revaluation surplus	C7-3	1,674	806	868	1,475
Total Equity		4,505	3,169	1,336	4,279

The accompanying notes form part of these statements.

OFFICE OF THE GOVERNOR QUEENSLAND

Statement of Changes in Equity

For the year ended 30 June 2022

	Notes	Contributed Equity \$'000	Accumulated Surplus \$'000	Asset Revaluation Surplus \$'000	TOTAL \$'000
Balance as at 1 July 2020		2,255	492	957	3,704
Operating Result					
Operating result for the year		-	46	-	46
Other Comprehensive Income					
Increase/(Decrease) in asset revaluation surplus		-	-	518	518
Total Comprehensive Income for the Year		-	46	518	564
Transactions with Owners as Owners:					
Net transfers in/(out) from other Queensland Government entities	C7-2	-	-	-	-
Appropriated equity injections	C7-2	11	-	-	11
Net Transactions with Owners as Owners		11	-	-	11
Balance as at 30 June 2021		2,266	538	1,475	4,279
Balance as at 1 July 2021		2,266	538	1,475	4,279
Operating Result					
Operating result for the year		-	26	-	26
Other Comprehensive Income					
Increase/(Decrease) in asset revaluation surplus		-	-	199	199
Total Comprehensive Income for the Year		-	26	199	226
Transactions with Owners as Owners:					
Net transfers in/(out) from other Queensland Government entities	C7-2	-	-	-	-
Appropriated equity injections	C7-2	-	-	-	-
Net Transactions with Owners as Owners		-	-	-	-
Balance as at 30 June 2022		2,266	564	1,674	4,505

The accompanying notes form part of these statements.

OFFICE OF THE GOVERNOR QUEENSLAND

Statement of Financial Position

As at 30 June 2022

	Notes	2022 Actual \$'000	2022 Original Budget \$'000	Budget Variance * \$'000	2021 Actual \$'000
CASH FLOWS FROM OPERATING ACTIVITIES					
<i>Inflows:</i>					
Service appropriation receipts		8,404	8,328	76	7,326
User charges and fees		36	-	36	58
GST input tax credits from ATO		255	-	255	173
GST collected from customers		6	-	6	2
<i>Outflows:</i>					
Employee expenses		(5,476)	(6,094)	618	(5,321)
Supplies and services		(2,453)	(2,114)	(339)	(1,885)
GST paid to suppliers		(251)	-	(251)	(205)
GST remitted to the ATO		(6)	-	(6)	(2)
Other		(29)	(24)	(5)	(24)
Net cash provided by (used in) operating activities	CF-1	487	96	391	122
CASH FLOWS FROM INVESTING ACTIVITIES					
<i>Inflows:</i>					
Sales of plant and equipment		67	-	67	-
<i>Outflows:</i>					
Payments for plant and equipment		(386)	(64)	(322)	(147)
Net cash provided by (used in) investing activities		(319)	(64)	(255)	(147)
CASH FLOWS FROM FINANCING ACTIVITIES					
<i>Inflows:</i>					
Equity Injections		-	-	-	11
<i>Outflows:</i>					
Equity withdrawals		-	-	-	-
Net cash provided by (used in) financing activities		-	-	-	11
Net increase (decrease) in cash and cash equivalents		167	32	135	(14)
Cash and cash equivalents at beginning of financial year		1,855	1,798	57	1,869
Cash and cash equivalents at end of financial year		2,022	1,830	192	1,855

NOTES TO THE STATEMENT OF CASH FLOWS

CF-1 Reconciliation of Operating Result to Net Cash Provided by Operating Activities

	2022 \$'000	2021 \$'000
<i>Operating Surplus/(deficit)</i>	26	45
Non-Cash items included in operating result:		
Depreciation and amortisation expense	235	148
Net gains on disposal of plant and equipment	(6)	-
<i>Change in assets and liabilities</i>		
(Increase)/decrease in receivables	0	(58)
(Increase)/decrease in inventories	25	-
(Increase)/decrease in prepayments	38	(59)
Increase/(decrease) in payables	169	144
Increase/(decrease) in accrued employee benefits	-	(98)
Net Cash Provided / (Utilised) by Operating Activities	487	122

The accompanying notes form part of these statements.

OFFICE OF THE GOVERNOR QUEENSLAND

Statement of Changes in Equity

For the year ended 30 June 2022

SECTION 1 - ABOUT THE OFFICE AND THIS FINANCIAL REPORT

A1 BASIS OF FINANCIAL STATEMENT PREPARATION

A1-1 GENERAL INFORMATION

The Office of the Governor ("the Office") is a department for the purposes of the *Financial Accountability Act 2009*.

A1-2 COMPLIANCE WITH PRESCRIBED REQUIREMENTS

The Office of the Governor has prepared these financial statements in compliance with section 38 of the *Financial and Performance Management Standard 2019*. The financial statements comply with Queensland Treasury's Minimum Reporting Requirements for reporting periods beginning on or after 1 July 2021.

The Office is a not-for-profit entity and these general purpose financial statements are prepared on an accrual basis (except for the Statement of Cash Flow which is prepared on a cash basis) in accordance with Australian Accounting Standards and Interpretations applicable to not-for-profit entities.

New accounting standards adopted early and/or applied for the first time in these financial statements are outlined in Note F3.

A1-3 PRESENTATION

Currency and rounding

Amounts included in the financial statements are in Australian dollars and rounded to the nearest \$1,000 or, where that amount is \$500 or less, to zero, unless disclosure of the full amount is specifically required.

Comparatives

Comparative information reflects the audited 2020-21 financial statements.

Current/non-current classification

Assets and liabilities are classified as either 'current' or 'non-current' in the statement of financial position and associated notes.

Assets are classified as 'current' where their carrying amount is expected to be realised within 12 months after the reporting date.

Liabilities are classified as 'current' when they are due to be settled within 12 months after the reporting date, or the Office does not have an unconditional right to defer settlement to beyond 12 months after the reporting date.

All other assets and liabilities are classified as non-current.

OFFICE OF THE GOVERNOR QUEENSLAND

Statement of Financial Position

As at 30 June 2022

SECTION 1 - ABOUT THE OFFICE AND THIS FINANCIAL REPORT

Historical cost

Under historical cost, assets are recorded at the amount of cash or cash equivalents paid or the fair value of the consideration given to acquire assets at the time of their acquisition. Liabilities are recorded at the amount of proceeds received in exchange for the obligation or at the amounts of cash or cash equivalents expected to be paid to satisfy the liability in the normal course of business.

Net realisable value

Net realisable value represents the amount of cash or cash equivalents that could currently be obtained by selling an asset in an orderly disposal.

A1-6 THE REPORTING ENTITY

The financial statements include all income, expenses, assets, liabilities and equity of the Office. The Office has no controlled entities.

A2 OBJECTIVES OF THE OFFICE

The Office is responsible for providing executive, administrative, logistical and personal support to the Governor and management of the Government House Estate.

The provision of executive, administrative, logistical and personal support to the Governor enables the Governor to exercise their statutory and constitutional, official and ceremonial, and civic and social duties. As a separate entity, the Office enables the Governor to provide independent, non-political authority to the parliamentary process.

The Office also has a custodial responsibility for the management of the Government House Estate. As the Office is responsible for the provision of a single service as outlined in the above statement, the Statement of Comprehensive Income by major services and the Statement of Assets and Liabilities by major services have not been prepared. The Office is funded for the service it delivers principally by parliamentary appropriations.

OFFICE OF THE GOVERNOR QUEENSLAND

Statement of Changes in Equity

For the year ended 30 June 2022

SECTION 2 - NOTES ABOUT OUR FINANCIAL PERFORMANCE

B1 REVENUE

B1-1 APPROPRIATION REVENUE

	2022 \$'000	2021 \$'000
Reconciliation of payments from Consolidated Fund to appropriated revenue recognised in operating result		
Budgeted appropriation revenue	8,328	7,440
Lapsed appropriation	-	-
Transfers from/(to) other headings (variation in headings)	-	-
Treasurer's transfers	-	(11)
Unforeseen expenditure	76	-
Total appropriation receipts (cash)	8,404	7,429
Plus: Opening balance of deferred appropriation payable to Consolidated Fund	228	-
Less: Closing balance of deferred appropriation payable to Consolidated Fund	(727)	(228)
Net appropriation revenue	7,905	7,201
Less: Deferred appropriation payable reclassified as equity	-	-
Appropriation revenue recognised in statement of comprehensive income	7,905	7,201
Variance between original budgeted and actual appropriation revenue	423	239

Accounting Policy - Appropriation Revenue

Appropriations provided under the Appropriation Act 2021 are recognised as revenue when received. Where the department has an obligation to return unspent (or unapplied) appropriation receipts to Consolidated Fund at year end (a deferred appropriation repayable to Consolidated Fund), a liability is recognised with a corresponding reduction to appropriation revenue, reflecting the net appropriation revenue position with Consolidated Fund for the reporting period. Capital appropriations are recognised as adjustments to equity, refer to Note C7-2.

B1-2 GRANTS AND CONTRIBUTIONS

	2022 \$'000	2021 \$'000
Services received below fair value:		
Archival services - Queensland State Archives	39	39
Total	39	39

Accounting policy - Services received below fair value

Contributions of services are recognised only if the services would have been purchased if they had not been donated and their fair value can be measured reliably. Where this is the case, an equal amount is recognised as revenue and an expense. The Office recognises the archival services it receives from Queensland State Archives for the storage of permanent records.

OFFICE OF THE GOVERNOR QUEENSLAND

Statement of Financial Position

As at 30 June 2022

SECTION 2 - NOTES ABOUT OUR FINANCIAL PERFORMANCE

B2 EXPENSES

B2-1 EMPLOYEE EXPENSES

	2022	2021
	\$'000	\$'000
Employee Benefits:		
Wages and salaries	4,330	3,968
Employer superannuation contributions	482	448
Long service leave levy/expense	103	95
Annual leave levy/expense	321	345
Employee Related Expenses:		
Workers' compensation premium	25	25
Fringe Benefits Tax	142	171
Other	88	63
Total	5,490	5,116
	2022	2021
	No.	No.
Full-Time Equivalent Employees	45	45

Accounting policy - Wages and salaries

Wages and salaries due but unpaid at reporting date are recognised in the Statement of Financial Position at the current salary rates. As the Office expects such liabilities to be wholly settled within 12 months of reporting date, the liabilities are recognised at undiscounted amounts.

Accounting policy - Annual leave

Under the Queensland Government's Annual Leave Central Scheme a levy is made on the Office to cover the cost of employees' annual leave (including leave loading and on-costs). The levies are expensed in the period in which they are payable. Amounts paid to employees for annual leave are claimed from the scheme quarterly in arrears.

Accounting policy - Superannuation

Post-employment benefits for superannuation are provided through defined contribution (accumulation) plans or the Queensland Government's QSuper defined benefit plan as determined by the employee's conditions of employment.

Defined contribution plans - Contributions are made to eligible complying superannuation funds based on the rates specified in the relevant EBA or other conditions of employment. Contributions are expensed when they are paid or become payable following completion of the employee's service each pay period.

Defined benefit plan - The liability for defined benefits is held on a whole-of-government basis and reported in those financial statements pursuant to AASB 1049 Whole of Government and General Government Sector Financial Reporting. The amount of contributions for defined benefit plan obligations is based upon the rates determined on the advice of the State Actuary. Contributions are paid by the Office at the specified rate following completion of the employee's service each pay period. The Office's obligations are limited to those contributions paid.

Accounting policy - Sick leave

Prior history indicates that on average, sick leave taken each reporting period is less than the entitlement accrued. This is expected to continue in future periods. Accordingly, it is unlikely that existing accumulated entitlements will be used by employees and no liability for unused sick leave entitlements is recognised. As sick leave is non-vesting, an expense is recognised for this leave as it is taken.

Accounting policy - Long service leave

Under the Queensland Government's Long Service Leave Scheme, a levy is made on the Office to cover the cost of employees' long service leave. The levies are expensed in the period in which they are payable. Amounts paid to employees for long service leave are claimed from the scheme quarterly in arrears.

OFFICE OF THE GOVERNOR QUEENSLAND

Statement of Changes in Equity

For the year ended 30 June 2022

SECTION 2 – NOTES ABOUT OUR FINANCIAL PERFORMANCE

Accounting policy - Workers' compensation premiums

The Office pays premiums to WorkCover Queensland in respect of its obligations for employee compensation. Workers' compensation insurance is a consequence of employing employees, but is not counted in an employee's total remuneration package. It is not employee benefits and is recognised separately as employee related expenses.

Key management personnel and remuneration disclosures are detailed in (Note F1).

B2-2 SUPPLIES AND SERVICES

	2022	2021
	\$'000	\$'000
Contracted Services	304	285
Household costs	320	384
Administration costs	1,089	788
Estate Operations	178	260
Travel ⁽¹⁾	147	73
Motor vehicle running costs	41	48
Repairs and Maintenance	70	42
Total	2,150	1,881

Disclosure - Travel

⁽¹⁾ 2022: Travel did not include any expenditure for overseas travel this financial year due to COVID-19 and the flood event in South East Queensland.

B2-3 OTHER EXPENSES

	2022	2021
	\$'000	\$'000
Queensland Audit Office - external audit fees for audit of the financial statements ⁽¹⁾	18	18
Insurance Premiums - QGIF	10	6
Loss on disposal of plant and equipment	48	-
Storage services received free of charge from Queensland State Archives ⁽²⁾	39	39
Total	116	63

Audit fees

(1) Total audit fees quoted by the Queensland Audit Office relating to the 2021-22 financial statements are \$20,000 (2020-21: \$18,200). There are no non-audit services included in this amount.

Storage Service Received Free of Charge from Queensland State Archives

(2) The corresponding income recognised for the archival storage services provided by State Archives is shown in the Statement of Comprehensive Income.

OFFICE OF THE GOVERNOR QUEENSLAND

Statement of Financial Position

As at 30 June 2022

SECTION 3 - NOTES ABOUT OUR FINANCIAL POSITION

C1 CASH AND CASH EQUIVALENTS

	2022	2021	
	\$'000	\$'000	
Cash at bank	2,022	1,855	Accounting policy - Cash and cash equivalents For the purposes of the statement of financial position and the statement of cash flows, cash assets include all cash and cheques receipted but not banked at 30 June as well as deposits at call with financial institutions.
Total	<u>2,022</u>	<u>1,855</u>	

C2 RECEIVABLES

	2022	2021	
	\$'000	\$'000	
Trade Debtors	0	18	Accounting policy - Receivables Trade debtors are recognised at the amounts due at the time of sale or service delivery i.e. the agreed purchase/contract price. There is no real likelihood of impairment or credit risk. Settlement of these amounts is required within 30 days from invoice date.
GST receivable	55	59	
Annual leave reimbursements	99	60	
Long service leave reimbursements	18	34	
Total	<u>172</u>	<u>172</u>	

C3 PLANT AND EQUIPMENT AND DEPRECIATION EXPENSE

C3-1 CLOSING BALANCES AND RECONCILIATION OF CARRYING AMOUNT

	Heritage and Cultural		Plant & equipment		Work in Progress		Total	
	2022	2021	2022	2021	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Gross	2,169	1,970	1,449	1,522	-	130	3,618	3,622
Less: Accumulated depreciation	-	-	(605)	(901)	-	-	(605)	(901)
Carrying amount at 30 June	<u>2,169</u>	<u>1,970</u>	<u>844</u>	<u>621</u>	<u>-</u>	<u>130</u>	<u>3,013</u>	<u>2,721</u>
Represented by movements in carrying amount:							-	
Carrying amount at 1 July	1,970	1,452	621	752	130	-	2,721	2,204
Acquisitions	-	-	386	17	-	130	386	147
Disposals	-	-	(59)	-	-	-	(59)	-
Transfers	-	-	130	-	(130)	-	-	-
Depreciation	-	-	(235)	(148)	-	-	(235)	(148)
Net revaluation increments / (decrements) in asset revaluation surplus	199	518	-	-	-	-	199	518
Carrying amount at 30 June	<u>2,169</u>	<u>1,970</u>	<u>844</u>	<u>621</u>	<u>-</u>	<u>130</u>	<u>3,012</u>	<u>2,721</u>

SECTION 3 – NOTES ABOUT OUR FINANCIAL POSITION

C3-2 RECOGNITION AND ACQUISITION

Accounting Policy - Recognition

Basis of capitalisation and recognition thresholds

Items of plant and equipment (including heritage and cultural assets) with a historical cost or other value equal to or exceeding \$5,000 are capitalised in the year of acquisition.

Items with a lesser value are expensed in the year of acquisition.

The land and buildings of Government House are held in trust by the Minister for Energy, Renewables and Hydrogen and Minister for Public Works and Procurement.

Accounting policy - Cost of Acquisition

Historical cost is used for the initial recording of all plant and equipment acquisitions. Historical cost is determined as the value given as consideration and costs incidental to the acquisition (such as architects' fees and engineering design fees), plus all other costs incurred in getting the assets ready for use.

C3-3 MEASUREMENT USING HISTORICAL COST

Accounting Policy

Plant and equipment, is measured at historical cost in accordance with Queensland Treasury's Non-Current Asset Policies for the Queensland Public Sector. The carrying amounts for such plant and equipment is not materially different from their fair value.

C3-4 MEASUREMENT USING FAIR VALUE

Accounting Policy

Heritage and cultural assets are measured at fair value as required by Queensland Treasury's Non-Current Asset Policies for the Queensland Public Sector. These assets are reported at their revalued amounts, being the fair value at the date of valuation, less any subsequent accumulated depreciation and subsequent accumulated impairment losses where applicable.

Use of specific appraisals

Revaluations using independent professional valuer or internal expert appraisals are undertaken at least once every five years. However, if a particular asset class experiences significant and volatile changes in fair value, that class is subject to specific appraisal in the reporting period, after consultation with the Executive Management Group.

The fair values reported by the Office are based on appropriate valuation techniques that maximise the use of available and relevant observable inputs and minimise the use of unobservable inputs. Materiality is considered in determining whether the difference between the carrying amount and the fair value of an asset is material (in which case revaluation is warranted).

In 2020-21 the Office undertook a comprehensive revaluation of its heritage and cultural assets. Due to the specialised nature of the collection, the valuation was conducted by two separate valuers. The artworks were valued by MacAulay Partners and all other heritage and cultural assets, including furniture, silver and the heritage motor vehicle were valued by GRC Quantity Surveyors. These appointments were made on the recommendation of the State Valuation Services. In the interim years, in the absence of a suitable index applicable to all of the heritage and cultural assets, the advice of a suitably qualified professional is sought as to whether there has been any material movement in this class of asset. In 2021-22 the Office sought advice from Bruce Heiser Projects on the Artwork, and GRC Quantity Surveyors on the heritage and cultural assets.

OFFICE OF THE GOVERNOR QUEENSLAND

Statement of Financial Position

As at 30 June 2022

SECTION 3 – NOTES ABOUT OUR FINANCIAL POSITION

Accounting for Changes in Fair Value

Any revaluation increment arising on the revaluation of an asset is credited to the revaluation surplus of the appropriate class, except to the extent it reverses a revaluation decrement for the class previously recognised as an expense. A decrease in the carrying amount on revaluation is charged as an expense, to the extent it exceeds the balance, if any, in the revaluation surplus relating to that asset class.

Key Judgement: The valuers appointed by the Office specialise in the valuation of assets of the type controlled by the Office.

As there is no active market for the heritage assets, certain valuation assumptions had to be made. The fair value of the heritage furnishings and fittings were determined by estimating the cost to reproduce the items including the features and materials of the original items with substantial adjustment to take into account the items' heritage restrictions and characteristics. The heritage motor vehicle was established with reference to the international market. The heritage artworks valuation included a detailed inspection of the artworks and was based on sale prices achieved for artworks of similar quality by the artist, or where there are no recent sales for a particular artist, by an artist of equivalent stature.

C3-5 DEPRECIATION EXPENSE

Accounting policy

Plant and equipment is depreciated on a straight-line basis so as to allocate the net cost or revalued amount of each asset, less any estimated residual value, progressively over its estimated useful life to the Office.

Key Judgement: Straight line depreciation is used as that is consistent with the even consumption of service potential of these assets over their useful life to the Office.

Separately identifiable components of complex assets are depreciated according to the useful lives of each component, as doing so results in a material impact on the depreciation expense reported.

Any expenditure that increases the originally assessed capacity or service potential of an asset is capitalised and the new depreciable amount is depreciated over the remaining useful life of the asset to the Office.

For the Office's depreciable assets, the estimated amount to be received on disposal at the end of their useful life (residual value) is determined to be zero.

OFFICE OF THE GOVERNOR QUEENSLAND

Statement of Changes in Equity

For the year ended 30 June 2022

SECTION 3 - NOTES ABOUT OUR FINANCIAL POSITION

Depreciation Rates

Key Estimates: Depreciation rates for each class of depreciable asset (including significant identifiable components):

Plant and Equipment:

Furniture and Fixtures (excluding heritage and cultural)	15.00%
Motor Vehicles	20.00%
Office Equipment	15.00%
Plant and Machinery	9.00 - 20.00%

In 2021-22 the Executive Management Group considered the useful lives of all classifications and subclasses of assets. The Executive Management Group determined that, within the classification Plant & Machinery, the sub classification of security systems should have its useful life reduced from 8 years to 5 years. This determination resulted in additional depreciation during the 2021-22 year of \$105,000 against security system assets. The carrying value of security system assets at 30 June 22 was \$216,600 (2020-21: 376,021)

C3-6 IMPAIRMENT

Accounting policy

Indicators of impairment and determining recoverable amount

All plant and equipment assets are assessed for indicators of impairment on an annual basis. If an indicator of possible impairment exists, the Office determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss. The asset's recoverable amount is determined as the higher of the asset's fair value less costs to sell and depreciated replacement cost.

Recognising impairment losses

For assets measured at cost, an impairment loss is recognised immediately in the statement of comprehensive income.

Reversal of impairment losses

For assets measured at cost, impairment losses are reversed through income.

C4 INTANGIBLES AND AMORTISATION EXPENSE

The Office holds software with a historical cost of \$505,000 that was fully amortised in 2018-19.

C5 PAYABLES

	2022	2021	Accounting policy - Payables
	\$'000	\$'000	
Trade creditors	0	131	Trade creditors are recognised upon receipt of the goods or services ordered and are measured at the nominal amount i.e. agreed purchase/contract price, gross of applicable trade and other discounts. Amounts owing are unsecured.
Sundry Accruals	(108)	92	
Deferred appropriation payable to Consolidated Fund	727	228	
Total	619	451	

SECTION 3 - NOTES ABOUT OUR FINANCIAL POSITION

C6 ACCRUED EMPLOYEE BENEFITS

	2022	2021	
Current	\$'000	\$'000	
Wages outstanding	-	5	Accounting policy - Accrued employee benefits No provision for annual leave or long service leave is recognised in the Office's financial statements as the liability is held on a whole-of-government basis and reported in those financial statements pursuant to AASB 1049 <i>Whole of Government and General Government Sector Financial Reporting</i> .
Annual leave levy payable	100	101	
Long service levy payable	33	26	
Total	133	132	

C7 EQUITY

C7-1 CONTRIBUTED EQUITY

Interpretation 1038 *Contributions by Owners Made to Wholly-Owned Public Sector Entities* specifies the principles for recognising contributed equity by the Office. Appropriation for equity adjustments are recognised as contributed equity by the Office during the reporting and comparative years (refer Note C7-2).

C7-2 APPROPRIATION RECOGNISED IN EQUITY

Reconciliation of payments from consolidated fund to equity adjustment

	2022	2021
	\$'000	\$'000
Treasurer's Transfers ⁽¹⁾	-	(11)
Equity adjustment recognised in Contributed Equity	-	(11)

Treasurer's Transfers ⁽¹⁾

Transfers from the departmental services to equity adjustments were applied to offset the redirection to equity. Additional equity adjustments also reflect a reallocation of funding from the Department of the Premier and Cabinet to undertake hospitality capital improvements. There were no Equity appropriations or returns in 2021-2022.

C7-3 REVALUATION SURPLUS BY ASSET CLASS

	\$'000	
Balance - 1 July 2020	957	Accounting policy - Heritage and Cultural Assets The asset revaluation surplus represents the net effect of upwards and downwards revaluations of assets to fair value.
Revaluation increment/(decrement)	518	
Balance - 30 June 2021	1,475	
Revaluation increment/(decrement)	199	
Balance - 30 June 2022	1,674	

SECTION 4 - NOTES ABOUT RISK AND OTHER ACCOUNTING UNCERTAINTIES

D1 FINANCIAL RISK DISCLOSURES

D1-1 RISK ARISING FROM FINANCIAL INSTRUMENTS

(a) Risk exposure

Financial risk management is implemented pursuant to government and Office of the Governor policy. These policies focus on the unpredictability of financial markets and seek to minimise potential adverse effects on the financial performance of the Office. The Office provides written principles for overall risk management, as well as policies covering specific areas.

The Office's activities expose it to limited financial risks as set out in the following table:

Risk exposure	Definition	Exposure
Credit risk	The risk that the Office may incur financial loss as a result of another party to a financial instrument failing to discharge their obligation.	The Office is exposed to credit risk in respect of its receivables (Note C2).
Liquidity risk	The risk that the Office may encounter difficulty in meeting obligations associated with financial liabilities that are settled by delivering cash or another financial asset.	The Office is exposed to liquidity risk in respect of its payables (Note C5).

(b) Risk measurement and management strategies

The Office measures risk exposure using the following methods.

Risk exposure	Measurement method	Risk management strategies
Credit risk	Ageing analysis, earnings at risk	The Office manages credit risk on an ongoing basis by monitoring all funds owed on a timely basis. The Office does not have any past due but not impaired or impaired financial assets.
Liquidity risk	Sensitivity analysis	The Office manages liquidity risk through the use of a liquidity management strategy. This strategy aims to reduce the exposure to liquidity risk by ensuring the Office has sufficient funds available to meet employee and supplier obligations as they fall due. This is achieved by ensuring that minimum levels of cash are held within the various bank accounts so as to match the expected duration of the various employee and supplier liabilities.

OFFICE OF THE GOVERNOR QUEENSLAND

Statement of Financial Position

As at 30 June 2022

SECTION 4 - NOTES ABOUT RISK AND OTHER ACCOUNTING UNCERTAINTIES

D1-2 LIQUIDITY RISK - CONTRACTUAL MATURITY OF FINANCIAL LIABILITIES

The following table sets out the liquidity risk of financial liabilities held by the Office. They represent the contractual maturity of financial liabilities, calculated based on the undiscounted cash flows relating to the liabilities at reporting date.

Financial liabilities	2022				2021			
	Total	Contractual maturity			Total	Contractual maturity		
	\$'000	< 1 Yr \$'000	1 - 5 Yrs \$'000	> 5 Yrs \$'000	\$'000	< 1 Yr \$'000	1 - 5 Yrs \$'000	> 5 Yrs \$'000
Payables	619	619	-	-	451	451	-	-
Total	619	619	-	-	451	451	-	-

D2 FUTURE IMPACT OF ACCOUNTING STANDARDS NOT YET EFFECTIVE

All other Australian accounting standards and interpretations with future effective dates are either not applicable to the Office's activities or have no material impact on the Office.

SECTION 5 - NOTES ABOUT OUR PERFORMANCE COMPARED TO BUDGET

E1 BUDGETARY REPORTING DISCLOSURES

This section contains explanations of major variances between the office's actual 2021-22 financial results and the original budget presented to Parliament. The 2021/22 Service Delivery Statements (SDS) does not include a budgeted balance sheet or budgeted statement of cash flows, as such no disclosure of budget to actual variances is required for these financial statements. However, this does not extend to the budget to actual disclosures for the statement of comprehensive income, provided below.

E1-1 EXPLANATION OF MAJOR VARIANCES - STATEMENT OF COMPREHENSIVE INCOME

<i>Appropriation revenue</i>	Actual appropriation revenue was lower than budget due to savings as a result of the deferral of commitments to 2022/23.
<i>Employee expenses</i>	Actual employee expenses was lower than budget due to staff vacancies, and recruitment delays during the year.
<i>Depreciation</i>	Depreciation was higher during the year due to the useful life reassessment for security assets refer note C3-5.

E1-2 EXPLANATION OF MAJOR VARIANCES - STATEMENT OF FINANCIAL POSITION

<i>Cash and cash equivalents:</i>	Funds received during 2021/22 have been carried forward in line with commitments
<i>Plant and equipment</i>	Plant and Equipment movements includes additional depreciation of security assets and new assets acquired
<i>Heritage and cultural assets</i>	Heritage & Cultural Assets have been revalued in line with the periodic assessment.
<i>Payables</i>	Increase in carry forward funds due to deferred commitments.

E1-3 EXPLANATION OF MAJOR VARIANCES - STATEMENT OF CASH FLOWS

<i>Appropriation receipts</i>	Increase due to additional funding for transition of Governor, and salary increases
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SECTION 6 – OTHER INFORMATION

F1 KEY MANAGEMENT PERSONNEL (KMP) DISCLOSURES

Details of key management personnel

The Office of the Governor is an independent entity that provides executive, administrative and personal logistical support to enable the Governor to effectively exercise the constitutional powers and responsibilities of office. The autonomous nature of the Office is consistent with the Governor's role to function with political neutrality. As such there is no Minister identified as part of the Office's KMP.

The following details for KMP reflect those departmental positions that had authority and responsibility for planning, directing and controlling the activities of the Office during 2021-22 and 2020-21. Further information about these positions can be found in the body of the Annual Report under the section relating to Executive Management.

Position	Position Responsibility
Official Secretary	Overall efficient, effective and economical administration of the Office
Deputy Official Secretary	Strategic management of the Governor's program and service delivery
Chief Financial and Governance Officer	Efficient and effective financial administration and governance of the Office

KMP Remuneration Policies

Remuneration policy for the Office's KMP is set by the Queensland Public Service Commission as provided for under the *Public Service Act* 2008. Individual remuneration and terms of employment (including motor vehicle entitlements and performance payments if applicable) are specified in employment contracts.

Remuneration expenses for those KMP comprise the following components:

Short-term employee expenses, including:

salaries, allowances and leave entitlements earned and expensed for the entire year, or for that part of the year during which the employee occupied a KMP position;

Long term employee expenses include amounts expensed in respect of long service leave entitlements earned.

Post-employment expenses include amounts expensed in respect of employer superannuation obligations.

Termination benefits include payments in lieu of notice on termination and other lump sum separation entitlements (excluding annual and long service leave entitlements) payable on termination of employment or acceptance of an offer of termination of employment.

Remuneration expenses

The following disclosures focus on the expenses incurred by the Office that is attributable to KMP during the respective reporting periods. The amounts disclosed are determined on the same basis as expenses recognised in the statement of comprehensive income.

OFFICE OF THE GOVERNOR QUEENSLAND

Statement of Changes in Equity

For the year ended 30 June 2022

SECTION 6 - OTHER INFORMATION

2021-22

Position (date resigned if applicable)	Short-term employee expenses		Long-term employee expenses	Post-employment expenses	Termination expenses	Total
	Monetary expenses \$'000	Non-monetary benefits \$'000	\$'000	\$'000	\$'000	\$'000
Official Secretary	239	-	4	27		270
Deputy Official Secretary	182	-	3	19		204
Chief Financial & Governance Officer - to Sept 2021	30	-	-	2		32
Chief Financial & Governance Officer - from Sept 2021	94	-	3	41		138
Total Remuneration	545	-	10	89	-	644

2020-21

Position (date resigned if applicable)	Short-term employee expenses		Long-term employee expenses	Post-employment expenses	Termination expenses	Total
	Monetary expenses \$'000	Non-monetary benefits \$'000	\$'000	\$'000	\$'000	\$'000
Official Secretary - from April 2021	61		4	7		72
Official Secretary - to April 2021	194		5	24		223
Deputy Official Secretary - from April 2021	42		1	5		48
Deputy Official Secretary - to April 2021	135		3	13		151
Chief Financial and Governance Officer	129		3	16		148
Total Remuneration	561	-	16	65	-	642

F2 RELATED PARTY TRANSACTIONS

Transactions with people/entities related to KMP

There were no transactions with people or entities related to KMP of the Office during 2021-22.

Transactions with other Queensland Government-controlled entities

The Office's primary ongoing sources of funding from Government for its services are appropriation revenue (Note B1-1) and equity injections (Note C7-1 and C7-2), both of which are provided in cash by Queensland Treasury.

The Office receives information technology support services from the Department of the Premier and Cabinet, on a cost recovery basis.

The Office receives other Corporate Services support in relation to payroll and financial systems from the Queensland Parliamentary Services, also on a cost recovery basis.

SECTION 6 - OTHER INFORMATION

F3 FIRST YEAR APPLICATION OF NEW ACCOUNTING STANDARDS OR CHANGE IN ACCOUNTING POLICY

Changes in accounting policies

The Office did not change any accounting policies during 2021-22.

Accounting Standards early adopted for 2021-22.

No Australian Accounting Standards have been early adopted for 2021-22.

Accounting standards applied for the first time

No new accounting standards are applicable for the first time in 2021-22.

F4 TAXATION

The Office is a State body as defined under the *Income Tax Assessment Act 1936* and is exempt from Commonwealth taxation with the exception of Fringe Benefits Tax (FBT) and Goods and Services Tax (GST). FBT and GST are the only taxes accounted for by the Office. GST credits receivable from, and GST payable to the ATO, are recognised (refer to Note C1).

OFFICE OF THE GOVERNOR QUEENSLAND

Statement of Changes in Equity

For the year ended 30 June 2022

SECTION 6 - MANAGEMENT CERTIFICATE

These general purpose financial statements have been prepared pursuant to s.62(1) of the *Financial Accountability Act 2009* (the Act), section 38 of the *Financial and Performance Management Standard 2019* and other prescribed requirements. In accordance with s.62(1)(b) of the Act we certify that in our opinion:

- (a) the prescribed requirements for establishing and keeping the accounts have been complied with in all material respects; and
- (b) the financial statements have been drawn up to present a true and fair view, in accordance with prescribed accounting standards, of the transactions of the Office of the Governor for the financial year ended 30 June 2022 and of the financial position of the Office at the end of that year; and

The *Official Secretary, as the Accountable Officer* of the Office of the Governor, acknowledges responsibility under s.7 and s.11 of the *Financial and Performance Management Standard 2019* for the establishment and maintenance, in all material respects, of an appropriate and effective system of internal controls and risk management processes with respect to financial reporting throughout the reporting period.



Gavin Kelly CPA
Chief Financial and Governance Officer

16 August 2022



KATE HASTINGS
Official Secretary

16 August 2022

To the Accountable Officer of the Office of the Governor

Report on the audit of the financial report

Opinion

I have audited the accompanying financial report of the Office of the Governor .

In my opinion, the financial report:

- a) gives a true and fair view of the department's financial position as at 30 June 2022, and its financial performance and cash flows for the year then ended
- b) complies with the *Financial Accountability Act 2009*, the Financial and Performance Management Standard 2019 and Australian Accounting Standards.

The financial report comprises the statement of financial position as at 30 June 2022, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including summaries of significant accounting policies and other explanatory information, and the management certificate.

Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report.

I am independent of the department in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of the department for the financial report

The Accountable Officer is responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Financial Accountability Act 2009*, the Financial and Performance Management Standard 2019 and Australian Accounting Standards, and for such internal control as the Accountable Officer determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The Accountable Officer is also responsible for assessing the department's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the department or to otherwise cease operations.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances. This is not done for the purpose of expressing an opinion on the effectiveness of the department's internal controls, but allows me to express an opinion on compliance with prescribed requirements.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the department.
- Conclude on the appropriateness of the department's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the department's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the department to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Accountable Officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

INDEPENDENT AUDITOR'S REPORT

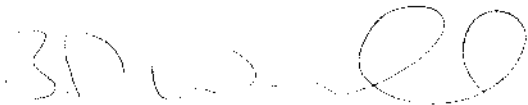
Statement

In accordance with s.40 of the *Auditor-General Act 2009*, for the year ended 30 June 2022

- a) I received all the information and explanations I required.
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.

Prescribed requirements scope

The prescribed requirements for the establishment and keeping of accounts are contained in the *Financial Accountability Act 2009*, any other Act and the Financial and Performance Management Standard 2019. The applicable requirements include those for keeping financial records that correctly record and explain the department's transactions and account balances to enable the preparation of a true and fair financial report.



Brendan Worrall
Auditor-General

16 August 2022

Queensland Audit Office
Brisbane



Compliance Checklist

Summary of requirement	Basis for requirement	Annual report reference	
Letter of compliance	A letter of compliance from the accountable officer or statutory body to the relevant Minister/s	ARRs – section 7	Opposite inside front cover
Accessibility	Table of contents Glossary	ARRs – section 9.1	Table of Contents Not applicable
	Public availability	ARRs – section 9.2	www.govhouse.qld.gov.au
	Interpreter service statement	Queensland Government Language Services Policy ARRs – section 9.3	Inside front cover
	Copyright notice	Copyright Act 1968 ARRs – section 9.4	Inside front cover
	Information Licensing	QGEA – Information Licensing ARRs – section 9.5	Inside front cover
General information	Introductory Information	ARRs – section 10	Official Secretary's Summary
Non-financial performance	Government's objectives for the community and whole-of-government plans/specific initiatives	ARRs – section 11.1	Not applicable
	Agency objectives and performance indicators	ARRs – section 11.2	Report on Performance
	Agency service areas and service standards	ARRs – section 11.3	Report on Performance
Financial performance	Summary of financial performance	ARRs – section 12.1	Financial Overview
Governance – management and structure	Organisational structure	ARRs – section 13.1	Executive Management Group
	Executive management	ARRs – section 13.2	Executive Management Group
	Government bodies (statutory bodies and other entities)	ARRs – section 13.3	Not applicable
	Public Sector Ethics	Public Sector Ethics Act 1994 ARRs – section 13.4	Report on Performance
	Human Rights	Human Rights Act 2019 ARRs – section 13.5	Not applicable
	Queensland public service values	ARRs – section 13.6	Not applicable
Governance – risk management and accountability	Risk management	ARRs – section 14.1	Corporate Governance
	Audit committee	ARRs – section 14.2	Corporate Governance
	Internal audit	ARRs – section 14.3	Corporate Governance
	External scrutiny	ARRs – section 14.4	Independent Auditor's Report
	Information systems and recordkeeping	ARRs – section 14.5	Corporate Governance
	Information Security attestation	ARRs – section 14.6	Not applicable
Governance – human resources	Strategic workforce planning and performance	ARRs – section 15.1	Corporate Governance & Report on Performance
	Early retirement, redundancy and retrenchment	Directive No.04/18 Early Retirement, Redundancy and Retrenchment ARRs – section 15.2	Report on Performance
Open Data	Statement advising publication of information	ARRs – section 16	Not applicable
	Consultancies	ARRs – section 31.1	Financial Overview
	Overseas travel	ARRs – section 31.2	Financial Overview
	Queensland Language Services Policy	ARRs – section 31.3	Not applicable
Financial statements	Certification of financial statements	FAA – section 62 FPMS – sections 38, 39 and 46 ARRs – section 17.1	Management Certificate
	Independent Auditor's Report	FAA – section 62 FPMS – section 46 ARRs – section 17.2	Independent Auditor's Report

FAA *Financial Accountability Act 2009*

FPMS *Financial and Performance Management Standard 2019*

ARRs *Annual report requirements for Queensland Government agencies*



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